

MINUTES OF MEETING
3rd MUWAREC MALAYSIA MEETING

Meeting: 3/2009

Date : 20 April 2009

Time : 2.30 am

Venue : Civil and Structural Eng. Dpt. Meeting Room, Engineering Faculty, UKM

Present

Datuk Fuad Embi

Dr. Ir. Othman Jaafar (Chair)

Prof Madya Dr Siti Rozaimah Sheikh Abdullah

Dr Mohd Mukhlisin

Dr Fatihah Suja'

Mrs Shahrom Md Zain

Miss Nurul Aishah Abd Rahman

Mrs Zarina Shahudin

Absent with apology

Prof Dr Rakmi Abdul Rahman

Dr Noor Ezlin Ahmad Basri

Mr Khairul Nizam Abdul Maulud

1. Chairperson's opening remarks

The meeting started with the recitation of Surah Al-Fatihah. The chairperson then welcomed all members to the 3rd MUWAREC Malaysia meeting and thanked those who were coming.

4. Review minutes for last meeting

The minutes of the last meeting were reviewed and approved.

3. Matters arising

3.1 MUWAREC Website

- The website should contain the following:

- Cooperative research
 - List of research topics. The general description of each title as well as the researchers involved should be written in pdf format.
 - Invitation to researchers from other countries to propose related research topics.
 - Standard format for the proposal should be made available.
- Events
 - PDF report minutes of MUWAREC meetings (as activity).
 - MUWARECKL 08, MUWAREC SAMARKHAND 09 etc.
- Link
 - IWA, IPEC, Japanese Water Association, WASEC (Europe website).
 - Members should benefit from the website which open up to outside world.
 - Make the water quality standards for Malaysia available on the website.
- News
 - Publish the website in UKM and Engineering Faculty web pages.
 - Interesting articles from newspaper (eg MUWAREC group picture in Pakistan)
- Forum
 - Identify the topics.
- For 'contact us', the received emails will be checked by RA from Environmental Technology (ET) and Cleaner Productions (CP) groups.
- Add to the Cooperative Research segment, the papers and proceedings produced by the research exchange programs.
- Invite PhD and master students (Muslims) to be members and allow access to the website.

Action

En Khairul Nizam
Dr Mukhlisin
Dr Fatihah

3.2 Joint courses

- Propose joint courses for civil engineering postgraduate students.
- The course was UQDM (Urban Quality Development and Management) and it still in progress with market survey to local authorities.
- Involve all aspects and fields include social, engineering, planning, environment and all others aspect.

Action

Prof Rakmi
All members

3.3 Fund-raising Workshops

- Organize internal workshop to get our group's income.
- Use of OUP fund to invite Dr Denacke again to UKM. The expected time on October 2009 after get all the ordering equipments for biogas project propose.

Action

All members

3.4 International funding

- The possibility of fill up MUWAREC funds by making a proposal to OIC under Inter Islamic Network for Water Resources Development and Management (**INWARDAM**).
- The fund will be used to carry out MUWAREC activities and sponsor needy students from Muslim countries with propose appropriate technology to solve on going in the field.
- Conduct more relevant research.

Action

Dato' Fuad

Ir Dr Othman

3.5 Preparation of Research Collaboration Proposal to INWARDAM (through DID)

- Write draft proposal officially to DID through to Prof Hassan.
- Send paper to get Vice Chancellor signing and sending to DID as paper proposal for INWARDAM.
- Research collaboration proposal as specific as can.
- Each country has focal point such as Malaysia's focal point is DID.
- Present problem was uncoordinated research.

Action

All members

3.6 MUWAREC Seminar 2009 in Yogyakarta

- Budget using research fund for organizing
- The suggestion date for seminar were 11th and 12th November 2009 or 18th and 19th November 2009.

- Prof DJoko from University Indonesia will lead this seminar.

Action
Dr Mukhlisin
All members

3.7 MUWAREC Seminar 2010 in Pakistan (in March)

- Prof Iqbal agreed to host the meeting in 2010 and the seminar was set tentatively start on October 2010.

Action
All members

3.8 Awareness

- Concern on serving food in faculty cafeteria.
- Using plastic cup for meeting and serving outsider are not suitable especially for hot drinks. It can cause diseases when spoon crushing plate and the plastic was taken off from the plate.
- The clear glasses can be suggests for meeting uses.
- Guide by insist in the tender to use equipment not from plastic and make it as compulsory condition.

Action
All members

4. Adjournment of meeting

The chairman thanked all members for being present for the day. There being no other matter to discuss, the meeting was adjourned at 5.00 pm with Surah Al-Asr recitation. Next meeting was set tentatively on 8th May 2009 at 3.00pm in Civil & Structural Eng. Dpt. Meeting Room, Faculty of Engineering & Built Environment, UKM.

Reported by :
Miss Nurul Aishah Abd Rahman
Research Assistant

Checked By :
Dr Fatihah Suja'